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TO: QAI International Specialist
TC EMAIL: qaitc@qai-inc.com
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CANADA/JAPAN EXPORT CERTIFICATE COVERSHEET

(Please complete this form and return to QAI via email for each and every transaction/export certificate)

FROM: _____
EMAIL: _____
DATE:

QAI Electronic Authorization:
YES, please digitally authorize ☐
NO, apply actual signatures and stamps ☐
PAGES:

Destination of Original Certificate Document:

To ensure accuracy, please enter below the information for the destination to which the original certificate should be sent (if applicable):

Contact name: _____
Company name: _____
Address: _____
_____
_____
Phone Number: _____

Delivery/Billing Method:

Please select from the following delivery options (a copy will always be sent to the address you provide):

☐ **FedEx** (please complete the information below)
- ☐ FedEx Account # _____
- ☐ Use the QAI account number and bill me at the end of the quarter for the shipping cost.

☐ **USPS (Standard Mail for US/Canada)**
☐ **No Delivery (email only)**

Required Documentation:

Japan Import Certificate (for export to Japan through the Canada-Japan Equivalency Arrangement) - $45 fee

☐ Attach: Completed TM-11 (all sections except remarks). Form must accompany all organic plant based product and organic alcohol product being shipped to Japan.
☐ Attach: Bill of Lading and/or Invoice for shipment (must be able to verify what is on Japan Import Certificate)
☐ Attach: Completed and signed copy of QAI Canada-Japan Equivalence Arrangement Acknowledgement form.

_____ Signature
_____ Print Name
_____ Date

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