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TO: QAI International Specialist
TC EMAIL: qaitc@qai-inc.com
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TRANSACTION / EXPORT CERTIFICATE COVERSHEET

(Please complete this form and return to QAI via email for each and every transaction/export certificate)

FROM: _____
EMAIL: _____
DATE:

QAI Electronic Authorization:
YES, please digitally authorize ☐ **NO**, apply actual signatures and stamps ☐
PAGES:

Destination of Original Certificate Document:
To ensure accuracy, please enter below the information for the destination to which the original certificate should be sent (if applicable):

Contact name: sdfs
Company name: _____
Address: _____
_____
_____
Phone Number: _____

Delivery/Billing Method:
Please select from the following delivery options (a copy will always be sent to the address you provide):

☐ **FedEx** (please complete the information below)
FedEx Account # _____
Use the QAI account number and bill me at the end of the quarter for the shipping cost.
☐ **USPS (Standard Mail for US/Canada)**
☐ **No Delivery (email only)**

Required Documentation:
Please complete the appropriate section for the type of Transaction/Export certificate attached.

Certificate of Inspection (for shipment to Europe and Switzerland) - $45 fee
Attach: Completed Certificate of Inspection (complete all boxes except #3 and #15)
Attach: Bill of Lading and/or Invoice for shipment (must be able to verify what is on ECC)
☐ Statement of Compliance with EU Regulations EC 834/2007 and EC 889/2008: This consignment [Lot(s)# _____ Container Marking(s) (#)_____] has been produced and/or prepared in accordance with the provisions which are implemented by QAI in accordance with the aforementioned regulations and their amendments, and Article 19 of EC 1235/2008.

QAI Transaction Certificate - $45 fee
Attach: Completed Transaction (complete all but QAI Authorization Field)
Attach: Bill of Lading and/or Invoice for shipment (must be able to verify what is on TC)

TM-11 (for export to Japan through the US-Japan Equivalency Arrangement) - $45 fee
☐ Attach: Completed TM-11 (all sections except remarks). Form must accompany all organic plant based product and organic alcohol product being shipped to Japan.
Attach: Bill of Lading and/or Invoice for shipment (must be able to verify what is on TM-11)
Attach: Completed and signed copy of QAI US-Japan Equivalence Arrangement Acknowledgement form.

NAQS Import Certificate of Organic Processed Foods (for export to Korea through the US-Korea Equivalency Arrangement) - $45 fee
Attach: Completed NAQS Import Certificate of Organic Processed Foods (all sections except #2, #16, #17).
Attach: Bill of Lading and/or Invoice for shipment (must be able to verify what is on the Import Certificate).
Attach: Completed and signed copy of QAI US-Korea Equivalence Arrangement Acknowledgement form.
Attach: Specification Sheet with Ingredient List and Organic Certificate from the manufacturer.
Attestation: Products do not contain apples and pears produced with the use of antibiotics. (Please be sure to include this statement in box #15 of the NAQS Import Certificate.)

_____ _____ _____
Signature Print Name Date

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